# **AGENDA**



#### **EDUCATION, SKILLS & WELLBEING CABINET BOARD**

# IMMEDIATELY FOLLOWING CABINET SCRUTINY COMMITTEE TUESDAY 18th July 2023

MULTI-LOCATION MEETING – COUNCIL CHAMBER PORT TALBOT
AND MICROSOFT TEAMS

# ALL MOBILE TELEPHONES TO BE SWITCHED TO SILENT FOR THE DURATION OF THE MEETING

## Webcasting/Hybrid Meetings:

This meeting may be filmed for live or subsequent broadcast via the Council's Internet Site. By participating you are consenting to be filmed and the possible use of those images and sound recordings for webcasting and/or training purposes.

- 1. Appointment of Chairperson
- 2. Chairpersons Announcement/s
- 3. Declarations of Interest
- 4. Minutes of Previous Meeting (Pages 3 6)
- 5. Public Question Time
  Questions must be submitted in writing to Democratic Services,

  democratic.services@npt.gov.uk
  prior to the meeting. Questions must relate to items on the agenda.
  Questions will be dealt with in a 10 minute period.
- 6. Appointment of LA Governors (Pages 7 32)
- 7. Urgent Items
  Any urgent items (whether public or exempt) at the discretion of the

Chairperson pursuant to Regulation 5(4)(b) of Statutory Instrument 2001 No. 2290 (as amended).

# K.Jones Chief Executive

Civic Centre Port Talbot

12<sup>th</sup> July 2023

# **Education, Skills & Wellbeing Cabinet Board Members:**

Councillors. J.Hurley, N.Jenkins and C.Phillips

#### **EXECUTIVE DECISION RECORD**

#### 6 JULY 2023

#### **EDUCATION, SKILLS & WELLBEING CABINET BOARD**

#### **Cabinet Members:**

Councillors: J. Hurley (Chair), N. Jenkins and C. Phillips

#### **Officers in Attendance:**

I. Guy, H. Lervy, C. Millis and A. Spooner-Cleverly, K. Windsor Brown, S McCluskie and A. Thomas.

#### 1. APPOINTMENT OF CHAIRPERSON

It was agreed that Cllr. J Hurley be Chairperson of the meeting. The decision was proposed by Cllr. N. Jenkins and seconded by Cllr. C. Phillips.

## 2. CHAIRPERSONS ANNOUNCEMENT/S

The Chair welcomed everyone to the meeting.

## 3. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

# 4. MINUTES OF PREVIOUS MEETING

That the minutes of the previous Education, Skills and Wellbeing Cabinet Board, held on the 25<sup>th</sup> May 2023, be approved as a correct and accurate account.

#### 5. **FORWARD WORK PROGRAMME 2022/23**

That the Education, Skills and Wellbeing Cabinet Board Forward Work Programme 2022/2023 be noted.

#### 6. PUBLIC QUESTION TIME

There were no questions received.

### 7. EMPLOYABILITY HUB IN ABERAVON SHOPPING CENTRE

#### **Decision:**

That having due regard to the report and the circulated appendix, members approve and support.

- 1. The lease extension for the NPT Opportunity Hub at Aberavon Shopping Centre by a further 12 months.
- The costs funded from the Welsh Government Communities for Work Plus budget.

#### **Reason for Decision:**

To provide local employability and wellbeing support for the community of Port Talbot.

## Implementation of Decision:

The decision is to be implemented following the three day call in period, which ended at 9.00am on Monday 10<sup>th</sup> July 2023.

#### **Consultation:**

There was no external consultation required.

# 8. SCHOOL TERMS AND HOLIDAY DATES

#### **Decision:**

That having due regard to the report, and circulated appendix, members approve.

- 1. Submission to Welsh Ministers for the proposed school term dates for the academic year 2025/2026.
- 2. Compliance of submission by the last working day August 2023.
- 3. Compliance to statutory duties imposed by Welsh Ministers.

#### **Reason for Decision:**

To determine school terms and holiday dates for community and maintained special schools for the academic year 2025/2026. To enable the authority to meet its statutory duties.

# Implementation of Decision:

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The decision is to be implemented following the three-day call-in period, which ended at 9.00am on Monday 10<sup>th</sup> July 2023.

#### **Consultation:**

Consultation took place with an outcome of no adverse comments received.

## 9. QUARTER 4 PERFORMANCE INDICATORS

#### **Decision:**

That having due regard to the circulated report and appendices, the report be noted for monitoring.

## 10. **URGENT ITEMS**

There were none.

#### **CHAIRPERSON**

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## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

# **Education, Skills and Wellbeing Cabinet Board**

(SPECIAL)

Tuesday 18<sup>th</sup> July 2023

# Report of the Head of Education Development – Mr. Chris Millis

#### **Matter for Decision**

APPOINTMENT AND REMOVAL OF LA GOVERNOR REPRESENTATIVES

#### Ward Affected:

Aberavon; Aberdulais; Alltwen; Baglan; Cadoxton; Coedffranc Central; Crynant, Onllwyn and Seven Sisters; Cymer and Glyncorrwg; Dyffryn; Glynneath Central and East; Gwynfi and Croeserw; Margam and Taibach; Pontardawe; Resolven and Tonnau; Sandfields East; Sandfields West.

# **Purpose of the Report**

To appoint LA governor representatives to existing vacancies and vacancies that will arise up to and including the end of the Autumn Term 2023/24

# **Background**

Governing bodies are made up of various categories of governor under existing legislation of The Government of Maintained Schools (Wales) Regulations 2005. One of those categories is LA governor

representative. This Authority has determined that appointments and removals of LA governor representatives will be made by the Education, Skills and Culture (Special) Cabinet Board.

# Criteria for appointing and removing LA Governor Representatives

The Cabinet Board shall apply the following criteria in the priority set out below when considering appointments:

- a) Elected members representing wards in the catchment area of the relevant school or pupil referral unit.
- b) Other elected members of the LA.
- c) Persons who, in the opinion of the panel, would contribute to the well-being of the school or pupil referral unit.

In each of the above categories, where there are more candidates than vacancies, LA governor representatives shall be appointed on the basis of who, in the opinion of the Cabinet Board, will make the most significant contribution to the management of the relevant school or pupil referral unit.

The Cabinet Board shall apply the following criteria when considering removals.

Where there is an oversubscription of LA governor representatives on the governing body of the relevant school, or pupil referral unit, then the Board will replace one of the current LA governor representatives with the newly elected member.

Priority for replacement will be: any former elected member(s) having lost or resigned their ward seat; followed by the shortest time served LA governor representative on that particular governing body.

The Cabinet Board shall take the steps necessary to remove LA governor representatives where, in the opinion of Cabinet Board, there is good reason.

# **Financial Impact**

No implications.

## **Integrated Impact Assessment:**

A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (no.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016).

The first stage assessment has indicated that a more in-depth assessment is not required. A summary is included below.

This report focusses solely on the appointment and removal of LA governors to schools.

## **Valleys Communities Impacts:**

No implications.

# **Workforce Impacts**

No implications.

# **Legal Impacts**

The recommendations contained within this report are in accordance with the Council's obligations set out in The Government of Maintained Schools (Wales) Regulations 2005.

# **Risk Management Impacts:**

Failure to appoint sufficient numbers of governors is likely to impede the operation and efficiency of the governing body.

#### Consultation

There is no requirement under the Constitution for external consultation on this item. Internal consultation regarding nominations of the LA governor representatives has, though, been undertaken with the respective Ward Members.

#### Recommendations

That, in line with approved policy, LA governor representatives be appointed to the existing and forthcoming vacancies set out in the attached appendix.

# **Reasons for Proposed Decision**

To enable the Authority to contribute to effective school governance through representation on school governing bodies.

# Implementation of Decision

The decision is proposed for implementation after the three day call in period.

# **Appendices:**

1. Details of the vacancies to be filled are set out in the appendix to this report.

# **List of Background Papers**

Education, Leisure and Lifelong Learning Policy in relation to the appointment and removal of LA governor representatives.

#### **Officer Contact**

John Burge, Manager, School & Family Support Team, <a href="mailto:j.burge@npt.gov.uk">j.burge@npt.gov.uk</a>

Kathryn Gilbert, Principal Schools Governance Officer, <a href="mailto:k.gilbert@npt.gov.uk">k.gilbert@npt.gov.uk</a>

# LA Governor Representatives Summary of Vacancies 18th July 2023

School	Date of Vacancy	Proposal
Abbey Primary School	Immediate	Appoint Mr. Joseph Baugh
Alltwen Primary School	Immediate 31/12/2023	Appoint Rev. Jeffrey Thomas Re-appoint Miss Helen Watkin
Baglan Primary School	Immediate	Future appointment to be made
Catwg Primary School	31/12/2023	Re-appoint Mrs. Susan Margaret Davies
Cilffriw Primary School	Immediate	Future appointment to be made
Coed Hirwaun Primary School	31/12/2023	Re-appoint Cllr. Rob Jones
Coedffranc Primary School	Immediate	Future appointment to be made
Creunant Primary School	Immediate	Future appointment to be made
Cwmnedd Primary School	Immediate	Appoint Mrs. Kathy Parry-Jones
Cwmtawe Community School	Immediate	Future appointment to be made
Eastern Primary School	Immediate	Future appointment to be made
Sandfields Primary School	31/12/2023	Re-appoint Mr. Almon Ryan Macalino
The Federated Primary Schools of the Upper Afan Valley	Immediate 09/09/2023 09/09/2023 09/09/2023	Appoint Cllr. Jeff Jones Re-appoint Cllr. Scott Jones Re-appoint Mrs. Nicola Davies Re-appoint Mrs. Barbara Trahar
Tonnau Primary School	Immediate Immediate	Appoint Mrs. Samantha Owen Appoint Mrs. Lyndsey Sweeney
Tywyn	Immediate 31/12/2023	Appoint Mrs. Mary O'Kane Re-appoint Mr. John O'Dwyer
YG Blaendulais	Immediate	Future appointment to be made
YG Pontardawe	Immediate Immediate Immediate	Future appointment to be made Future appointment to be made Future appointment to be made
YG Rhosafan	31/12/2023	Re-appoint Mrs. Cathryn Davies
YG Tregeles	Immediate Immediate	Appoint Cllr. Dan Thomas Future appointment to be made
Ynysfach	31/12/2023	Re-appoint Mrs. Catherine Chappell

## **ABBEY PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	Immediate	Appoint Mr. Joseph Baugh
Cllr. Michael Harvey	31/08/2027	N/A
Mr. Victor James	31/08/2025	N/A

¬ Local Member	Ward	School 1	School 2
ထို Cllr. James Henton	Dyffryn	-	-
Cllr. Martyn Peters	Dyffryn	-	-
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## **Other Information**

i) An application has been received from Mr. Joseph Baugh, who wishes to be considered for appointment to the position of governor at this school.

#### **ALLTWEN PRIMARY SCHOOL**

Term of office ends	Recommendation
N/A	Appoint Rev. Jeffrey Thomas
31/12/2023	Re-appoint Miss Helen Watkins
31/08/2026	N/A
	N/A 31/12/2023

Local Member	Ward	School 1	School 2
ບ Cllr. Nia Jenkins	Alltwen	Alltwen	Ysgol Maes-y-Coed

## **Other Information**

- i) An application has been received from Rev. Jeffrey Thomas, who wishes to be considered for appointment to the position of governor at this school.
- ii) An application has been received from Miss Helen Watkins, who wishes to be considered for re-appointment.

## **BAGLAN PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Cllr. Susanne Renkes	31/08/2025	N/A
Cllr. Peter D Richards	31/08/2024	N/A

□ Local Member	Ward	School 1	School 2
a Cllr. Carol Clement-Williams	Baglan	-	-
Cllr. Susanne Renkes	Baglan	Baglan Primary	Blaenbaglan Primary
🔁 Cllr. Peter D Richards	Baglan	Baglan Primary	Blaenbaglan Primary

# **Other Information**

i) To date, no nomination/application has been received for this vacancy.

# **CATWG PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Mrs Susan Davies	31/12/2023	Re-appoint Mrs. Susan Davies
Cllr. Philip Rogers	31/12/2026	N/A
Mrs. Reanne Lee	31/08/2024	N/A

Local Member	Ward	School 1	School 2
ບ Cllr. Philip Rogers	Cadoxton	Llangatwg	Catwg

## **Other Information**

i) An application has been received from Mrs. Susan Davies, who wishes to be considered for re-appointment.

## **CILFFRIW PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Mrs. Doreen Jones	31/08/2024	N/A
Mr. Robert Andrew Richards	31/03/2024	N/A

Local Member Ward School 1 School 2
Cllr. Caroline Lewis Aberdulais -

## **Other Information**

i) To date, no nomination/application has been received for this vacancy.

## **COED HIRWAUN PRIMARY SCHOOL**

Current LA Representatives	term of office ends	Recommendation
Cllr. Rob Jones	31/12/2023	Re-appoint Cllr. Rob Jones
Mrs. Beverley Bolton	30/04/2027	N/A
Mr. Kenneth Robbins	30/04/2027	N/A

Local Member	Ward	School 1	School 2
Cllr. Rob Jones	Margam and Taibach	Coed Hirwaun	Ysgol Cwm Brombil
മ് Cllr. Dennis Keogh	Margam and Taibach	Ysgol Cwm Brombil	-
Cllr. Rob Jones Cllr. Dennis Keogh Cllr. Laura Williams	Margam and Taibach	Eastern	Ysgol Cwm Brombil

## **Other Information**

i) An application has been received from Cllr. Rob Jones, who wishes to be considered for re-appointment.

## **COEDFFRANC PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Cllr. Nathan Goldup-John	31/08/2026	N/A
Mr. Andrew Addis-Fuller	10/01/2025	N/A
Mr. Stephen James	31/12/2026	N/A

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$\overset{\mathbf{a}}{\mathfrak{S}}$ Local Member	Ward	School 1	School 2
	Coedffranc Central	-	-
ൽ Cllr. Nathan Goldup-John	Coedffranc Central	Coedffranc	-

# **Other Information**

i) To date, no nomination/application has been received for this vacancy.

## **CREUNANT PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Cllr. Sian Harris	31/08/2025	N/A
Mrs. Margaret Davies	31/03/2024	N/A

Ţ	Local Member	Ward	School 1	School 2
gg	Local Member Cllr. Sian Harris	Crynant, Onllwyn and Seven Sisters	Creunant	-
Φ Φ	Cllr. Steve Hunt	Crynant, Onllwyn and Seven Sisters	YGG Blaendulais	Blaendulais
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# **Other Information**

ii) To date, no nomination/application has been received for this vacancy.

#### **CWMNEDD PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Appoint Mrs. Kathy Parry-Jones
Mr. Edward Jones	31/08/2024	N/A
Mr. Richard Knoyle	31/03/2025	N/A

Local Member

Control

Ward
Glynneath Central and East

School 1

School 2

#### **Other Information**

i) An application has been received from Mrs. Kathy Parry-Jones, who wishes to be considered for appointment to the position of governor at this school.

## **CWMTAWE COMPREHENSIVE SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Cllr. Heath Davies	31/08/2026	N/A
Mrs. Susanne Lewis	31/12/2024	N/A
Mrs. Julie Mallinson	31/08/2024	N/A
Mr. Vivian Thomas	31/12/2025	N/A

Local Member	Ward	School 1	School 2
ດ Cllr. Heath Davies	Pontardawe	Cwmtawe	-
Cllr. Anthony John Richards	Pontardawe	-	-

# **Other Information**

To date, no nomination/application has been received for this vacancy.

## **EASTERN PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Cllr. Laura Williams	31/08/2026	N/A
Mr. Kenneth Tucker	31/03/2027	N/A

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D Local Member	Ward	School 1	School 2
Cllr. Rob Jones	Margam and Taibach	Coed Hirwaun	Ysgol Cwm Brombil
Cllr. Dennis Keogh	Margam and Taibach	Ysgol Cwm Brombil	-
Cllr. Laura Williams	Margam and Taibach	Eastern	Ysgol Cwm Brombil

# **Other Information**

i) To date, no nomination/application has been received for this vacancy.

#### SANDFIELDS PRIMARY SCHOOL

Current LA Representatives	Term of office ends	Recommendation
Mr. Almon Ryan Macalino	31/12/2023	Re-appoint Mr. Almon Ryan Macalino
Cllr. Andrew Dacey	26/09/2026	N/A
Mrs Suzanne Amos	31/12/2026	N/A
Mrs. Susan Harvey	30/04/2027	N/A

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ယ္ထိ Local Member	Ward	School 1
<sup>Φ</sup> Cllr. Andrew Dacey	Aberavon	Sandfields
ယ် Cllr. Stephanie Grimshaw	Aberavon	Sandfields

School 2
St. Joseph's Comprehensive
St. Joseph's Comprehensive

## **Other Information**

i) An application has been received from Mr. Almon Ryan Macalino, who wishes to be considered for reappointment.

#### THE FEDERATED PRIMARY SCHOOLS OF THE UPPER AFAN VALLEY

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Appoint Cllr. Jeff Jones
Cllr. Scott Jones	09/09/2023	Re-appoint Cllr. Scott Jones
Mrs. Nicola Davies	09/09/2023	Re-appoint Mrs. Nicola Davies
Mrs. Barbara Trahar	09/09/2023	Re-appoint Mrs. Barbara Trehar

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Ð	<b>Local Member</b>
24	Cllr. Scott Jones
	Cllr .leff .lones

Ward Gwynfi and Croeserw Cymer and Glyncorrwg

School 1
The Federated Primary Schools of the UAV

#### Other Information

- i) An application has been received from Cllr. Jeff Jones, who wishes to be considered for appointment to the position of governor at this school.
- ii) An application has been received from Mr. Rod McIntyre, who wishes to be considered for appointment to the position of governor at this school.
- iii) An application has been received from Cllr. Scott Jones, who wishes to be considered for re-appointment.
- iv) An application has been received from Mrs. Nicola Davies, who wishes to be considered for re-appointment.
- v) An application has been received from Mrs. Barbara Trehar, who wishes to be considered for re-appointment.

School 2

#### **TONNAU PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Appoint Mrs. Samantha Owen
Vacancy	N/A	Appoint Mrs. Lyndsey Sweeney
Mr. Robert Miller	31/03/2027	N/A

ပြု Local Member ပြု Cllr. Leanne Jones	Ward	School 1	School 2
യ്ക്ക് Cllr. Leanne Jones	Resolven and Tonnau	Melin Primary	Cefn Saeson Comprehensive
<sup>™</sup> Cllr. Dean Lewis	Resolven and Tonnau	-	-
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#### **Other Information**

- i) An application has been received from Mrs. Samantha Owen, who wishes to be considered for appointment to the position of governor at this school.
- ii) An application has been received from Mrs. Lyndsey Sweeney, who wishes to be considered for appointment to the position of governor at this school.

#### **TYWYN PRIMARY SCHOOL**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Appoint Mrs. Mary O'Kane
Mr. John O'Dwyer	31/12/2023	Re-appoint Mr. John O'Dwyer
Cllr. Matthew Crowley	31/12/2026	N/A
Cllr. E. V. Latham	31/03/2025	N/A

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ည္က Local Member	Ward	School 1	School 2
Cllr. Matthew Crowley	Sandfields East	Awel y Mor	Tywyn
Cllr. E. V. Latham	Sandfields East	Ysgol Bae Baglan	Tywyn
Cllr. Sean Pursey	Sandfields East	Awel y Môr	-

#### **Other Information**

- i) An application has been received from Mrs. Mary O'Kane, who wishes to be considered for appointment to the position of governor at this school.
- ii) An application has been received from Mr. John O'Dwyer, who wishes to be considered for re-appointment.

## **YG BLAENDULAIS**

Recommendation

Vacancy	N/A	Future appointment to be made
Cllr. Stephen Hunt	31/08/2024	N/A
Mrs. Gaynor Smith	31/03/2025	N/A

Term of office ends

Local Member	Ward	School 1	School 2
ບ Cllr. Steve Hunt	Crynant, Onllwyn and Seven Sisters	YG Blaendulais	Blaendulais Primary
ପ୍ର Cllr. Sian Harris	Crynant, Onllwyn and Seven Sisters	Creunant	-

## **Other Information**

**Current LA Representatives** 

i) To date, no nomination/application has been received for this vacancy.

## **YG PONTARDAWE**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	N/A	Future appointment to be made
Vacancy	N/A	Future appointment to be made
Vacancy	N/A	Future appointment to be made
Mr. David Williams	31/08/2024	N/A

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$\overset{\omega}{\mathfrak{S}}$ Local Member	Ward	School 1	School 2
	Pontardawe	Cwmtawe	-
$\stackrel{\triangleright}{\omega}$ Cllr. Anthony Richards	Pontardawe	-	-

# **Other Information**

i) To date, no nomination/application has been received for these vacancies.

## **YG RHOSAFAN**

Current LA Representatives	Term of office ends	Recommendation
Mrs. Cathryn Davies	31/12/2023	Re-appoint Mrs. Cathryn Davies
Mrs. Claire Abraham	16/04/2027	N/A
Mrs. Sarah Hockin	31/03/2025	N/A
Mrs. Laura Hutchings	16/04/2027	N/A

ບ Local Member	Ward	School 1	School 2
© Cllr. Oliver Davies	Sandfields West	Ysgol Bae Baglan	-
<sup>™</sup> Cllr. Suzanne Paddison	Sandfields West	-	-
Cllr. Robert Wood	Sandfields West	Ysgol Bae Baglan	-

# **Other Information**

i) An application has been received from Mrs. Cathryn Davies, who wishes to be considered for re-appointment.

## **YG TREGELES**

Current LA Representatives	Term of office ends	Recommendation
Vacancy	Immediate	Appoint Cllr. Dan Thomas
Vacancy	Immediate	Future appointment to be made
Cllr. Andy Lodwig	28/02/2027	N/A

□ Local Member	Ward	School 1	School 2
a Cllr. James Henton	Dyffryn	-	-
Cllr. Martyn Peters	Dyffryn	-	-
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## **Other Information**

i) An application has been received from Cllr. Dan Thomas, who wishes to be considered for appointment to the position of governor at this school.

## YNYSFACH PRIMARY SCHOOL

Current LA Representatives	Term of office ends	Recommendation
Mrs. Catherine Chappell	31/12/2023	Re-appoint Mrs. Catherine Chappell
Mr. Scott Barnes	21/02/2026	N/A
Mr. Thomas Alwyn Jones	31/08/2024	N/A

Local Member	Ward	School 1	School 2
Cllr. Leanne Jones	Resolven and Tonnau	Melin Primary	Cefn Saeson Comprehensive
ນິ Cllr. Dean Lewis	Resolven and Tonnau	-	-

## **Other Information**

i) An application has been received from Mrs. Catherine Chappell, who wishes to be considered for reappointment.

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